

Return to Office

Guidelines and Recommendations

Knowledge
Perseverance
Integrity

Cambridge
Asset Advisors LLC

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Return to Office

On behalf of your property management team at Cambridge, we want to welcome you and your staff as you begin your Return To Office. We want to take this opportunity to address the changes which have been made at our properties during your absence and provide a working guideline for a safe Return To Office.

On your return, you can expect several changes, including modifications to the building systems, enhanced cleaning procedures, frequent communication, and new entry and exit protocols to facilitate social distancing. The Cambridge Team has worked tirelessly over the last 90 days to prepare the building for the eventual RTO. Through our enhancement of the property and our ongoing maintenance of the existing systems, Cambridge has ensured that all building systems are functioning properly and stand ready for the RTO. Most importantly, we want you to know that your building has remained open and fully operational during the 'shut-down', without interruption, thus eliminating the need for a lengthy start-up or break-in period of the building systems.

In addition to the enhancements made by Ownership and Cambridge, it is imperative that each tenant develop a plan for its RTO. We urge you to visit The Center for Disease Control website (www.cdc.gov) for additional information with regard to the RTO, as well as your State and Local Government websites for information on RTO. These sites are invaluable and detail current regulations regarding each phase of the re-opening process, as well as guidelines for a safe return. We will always defer to their guidance and continuously monitor and implement the recommendations of public health officials, as well as monitor new technology for changes or enhanced protocols which promote a healthy workplace.

The following information will provide a summary of the changes made to the building, as well as guidelines for your company during the RTO. We want you to know that we too are making efforts to adapt to this new dynamic and remain committed to working with our tenant partners to enhance the health and safety of all. Remember that we are a community, and we are only as good as the individuals for which our community is comprised. With your assistance, we can facilitate the RTO in a safe manner.

Stay safe and WELCOME BACK!!



Safety Measures Taken

Over the past 90 days, your Cambridge team has been at the property ensuring that the building is properly maintained and fully functioning. All building systems, including HVAC, were maintained, all preventive maintenance was performed, all of the office and common areas were cleaned daily using enhanced procedures; and any other building matters that arose were dealt with promptly, just as they would have been under normal circumstances.

In response to COVID-19, we have made several significant modifications and improvements to promote a safe and healthy Return To Office. They include:

- Upgrades to the HVAC (detailed herein)
- Installation of Merv-13 filters on air handling units, where practical
- Increased frequency of filter changes
- Installation of hand sanitizer units throughout the common areas (see floor plans)
- Coming installation of touchless door openers on the primary entrance/exits in most properties, and in some cases, restroom doors
- Require all property staff members and vendors wear masks in common areas and tenant spa
- Touchless temperature checks of all property staff upon their arrival at the building
- Require all janitorial and cleaning contractors to follow enhanced cleaning procedures as set forth by the CDC (see specifications attached)
- Increased cleaning frequency at all high touch-point areas (elevator cabs, entrance/exits, and bathrooms)
- Require all tenants and visitors to wear masks in common areas and when entering/exiting the building as governed by State and local municipalities
- Visibly encourage social distancing
- Initiate new entry and exit procedures
- Limit number of persons in the elevators
- Require all deliveries to check in prior to entry
- Enhanced communications through Building Engines and email
- Temporary closure of non-essential common amenities (fitness center, conference rooms and amenity areas)

In addition, we have cross-trained our staff and enabled remote working capabilities to ensure that there will be little to no interruption in our ability to deliver service in the unfortunate event a team member becomes ill or is required to quarantine. Also, when possible, we will perform maintenance and other services requiring access to your suite before or after normal business hours to limit possible exposure for all parties.



Changes to the Building

The following changes have been made with the health and safety of our tenants, employees, and vendors in mind. These changes, like all other aspects of our response to COVID-19, are subject to revisions as public health officials, ownership and our management team deem necessary. They include:

HVAC System Modifications

- **New Filtration System:** Most building air handling unit(s) have been fitted with GPS NeedlePoint BiPolar Ionization technology. This patented system uses an ion charged plasma field to purify the air and reduce airborne particulates, odors and most importantly, pathogens including viruses, allergens and bacteria. Additional information on this system can be found at globalplasmasolutions.com/why-gps/
- **Fresh Air Intake:** Your building system has been modified to allow the maximum fresh air to circulate while discharging stale return air outside the Building. Air intake dampers have been opened to the fullest extent possible, as dictated by weather and other environmental factors
- **Filter Medium:** Base building filters have been upgraded to MERV-13 Air filters. MERV 13 filters remove a higher range of particulates, including larger amounts of bacteria and some viruses

Ownership and Cambridge have taken advantage of the reduced occupancy to complete several capital projects at the building. Contact your Property Manager for additional details.



Physical Distancing

Public health officials have clearly stated that physical and social distancing is critical to a safe and healthy environment. It has been embraced by governments and organizations around the world that the standard for physical and social distancing is 6 feet. As we prepare for the RTO, we have established new procedures based on the '6 foot protocol' which encourage physical and social distancing through markers and other signage throughout the lobby and common areas of the building. As a community, it is imperative that we adhere to the procedures set forth herein. Please discuss with your employees, emphasizing the need for everyone to follow the guidelines set forth herein. The guidelines include:

Building Lobbies

In order to safely enter and exit the building, we have established numerous protocols. A key plan of the building lobby has been attached, and should be circulated to all employees, which provides an illustration of what is expected of all tenants, visitors and building staff. The entry/exit protocols are as follows:

- Access points to the building will be designated entrance and exit only where possible (see attached floor plan)
- Please use ADA Automatic Door opener where available
- Floor markers and other signage (have been or are in the process of being) will be installed to create one-directional travel through the lobby and common areas, where feasible
- Protective face covering must be worn in the common areas AT ALL TIMES. Signage has been provided to remind all occupants of same
- Hand sanitizing stations will be placed throughout the lobby as depicted on the attached floor plan and at other key locations in the common areas such as bathrooms and elevator lobbies
- Lobby seating will be removed or limited, as the case may be
- Elevator queue has been established with 6 foot markers and no more than 2 persons in the direct elevator lobby at any given time. All others will remain in queue at designated locations (see plan attached)
- Café and coffee areas, if the building is equipped, will be closed until further notice
- Signage will be added encouraging social distancing behavior and encouraging frequent hand washing
- Loitering will NOT be permitted under any circumstance



Physical Distancing

Elevator Procedures

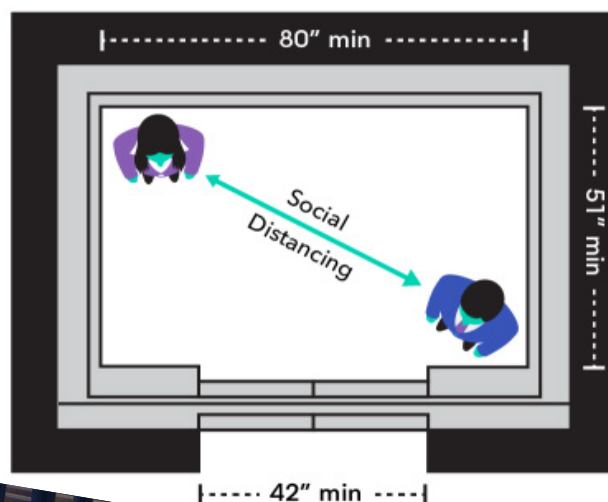
In order to safely enter and exit the building, we have established numerous protocols. A key plan of the building lobby has been attached, and should be circulated to all employees, which provides an illustration of what is expected of all tenants, visitors and building staff. The entry/exit protocols are as follows:

- Maximum 2 individuals per elevator cab
- Queue marks have been installed inside the cabs and individuals are advised to face the wall
- Where security concerns permit, stairwells will be available for use during business hours. Please encourage your employees to utilize the stairs where and when possible.
- Please encourage your employees to use their knuckle, tissues, gloves, soft edge of a stylus, or similar devices when pushing the floor buttons inside the elevator
- Elevator touch points will undergo enhanced cleaning as detailed elsewhere herein
- Hand sanitizer will be provided elevator lobbies throughout the building
- Sanitize hands before and after touching elevator call buttons
- In case of an emergency, use the closest exit and vacate the premises in an orderly manner

Building Access

Tenants have many needs, including the need to grant access to employees, visitors and for deliveries of goods and services. During this period, we ask that all tenants use their best efforts to limit the number of visitors and restrict the number of deliveries in any given day to the fewest number possible. Each entry into the building is another possible infectious individual. By limiting the number of persons entering, we can limit exposure. We ask that you observe the following protocols for all employees, guests, invitees and deliveries.

Elevator Distancing



Physical Distancing

Employee/Visitor Access

- Restrictions on visitors are strongly encouraged. Please use virtual meetings where possible
- All employees, guest and invitees are required to follow building ingress/egress patterns and follow social distancing markers
- Comply with the standard visitor check-in processes (if any)
- All employees, guest and invitees must have on a face mask covering their nose and mouth prior to entering the building
- Face mask must be worn in all common areas, including elevators, lobby areas, hallways, restrooms, as well as all amenity areas as and when they open
- Prior to granting access to a visitor to your office, we encourage you to assess if they have been exposed to an actual or suspected COVID-19 case within the last 14 days.
- It is strongly advised that all employees and visitors have their temperature check upon entry into your Premises. Anyone having an above normal temperature or showing any symptoms of COVID-19, or other illness, should promptly vacate the Premises and the building
- If your building has security personnel in the lobby, ALL visitors must be announced by the tenant prior to entry into the building. A list is to be provided by each tenant which includes the names and estimated times of arrival for each visitor expected. This will not only limit the exposure of the security personnel but will allow your visitors to traverse the lobby in a timely manner.
- Inform your visitors, in advance, of all procedures and protocols for entering the building and your offices, prior to the visit

Courier/FedEx/UPS Deliveries

- All messengers, FedEx, UPS, vendors and contractors will be required to enter the building through the loading dock or separate entrance, if available and adhere to all entry/exit protocols
- Deliveries should be restricted to company use only. We ask that each company take steps to eliminate delivery of personal packages to their employees
- Delivery personnel will be instructed to use the freight elevator, where available
- All delivery personnel will be required to wear a mask or appropriate facial covering at all times

Food & Catering Deliveries

- Personal food deliveries (e.g., Grub Hub and Uber Eats) will require pick up of the delivery at the building's exterior front entrance
- All tenants expecting delivery of catering for a larger group will be required to inform the catering personnel they must wear masks and enter the building through the loading dock.
- The catering personnel will be required to use the freight elevator to make the delivery to your offices



Physical Distancing

Amenity Space

While we are proud of our building common areas and amenity spaces and know that many use the facilities frequently, in the current environment public health officials view these facilities as potential transmission-risk areas. Accordingly:

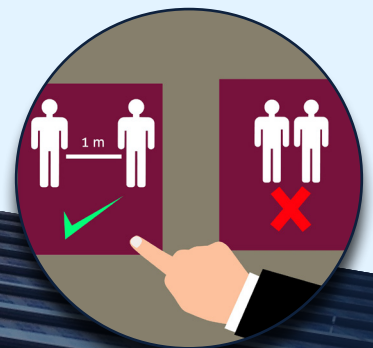
- All shared amenity spaces will be closed until further notice. This includes conference centers, fitness centers, cafés and lounge areas (if applicable)
- Re-opening Of Amenity Space will begin when the authorities, building ownership and management deem it is safe to do so
- **Initial Phase of Re-opening:** hours of operation for all amenity spaces will be restricted to such times when building cleaning personnel are on-site

➤ Fitness Center

- A sign-up sheet will be provided by Property Management
- All persons will be required to sign a waiver
- Strict adherence to the scheduled workout time is required (1 hour max)
- The number of persons will be limited depending on the size of your area and will be provided by your Property Manager prior to opening
- Certain equipment may be removed or otherwise rendered unusable to promote physical and social distancing
- Use of showers and towel service will be limited
- Clockwise movement will be required
- Sanitizer and wipes will be provided
- Masks will be worn at all times to the extent required by State and local authorities

➤ Conference Center

- Tenant will be granted access only with prior approval from the Property Manager
- Strict adherence to your scheduled time is required
- Number of persons will be limited depending upon room size (contact your Property Manager)
- Furnishings are not to be moved under any circumstance
- Social distancing guidelines shall be strictly adhered to
- Sanitizer and wipes will be provided
- Tenant is expected to place all trash in the trash bin and leave facility in a neat and tidy manner
- Your Property Manager must be notified when the conference is completed and all occupants have vacated



Physical Distancing

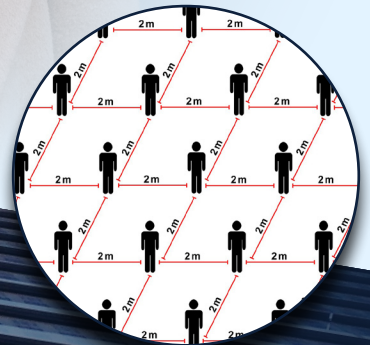
Amenity Space (continued)

- *Tenant Lounge* – will remain closed
- *Café & Food Service* – will remain closed

The tenant lounge, café & food service areas will open when State and local authorities and ownership deem it advisable and safe to do so:

Parking

- Parking garages will remain open during normal business hours or such other times as posted at the facility
- Where applicable, we have asked the garage staff to remain in their booth to the extent possible
- All tenants and visitors are required to use the self-serve equipment to enter and exit the parking facility, where available
- In the event of any issues with the self-serve equipment, please see the attendant



Communication & Illness

Communication

- Building Engines and email will continue to be the primary method for communications between tenant, engineering and property management
- We ask that you please continue to log all work orders in Building Engines and refrain from making these requests in person
- We are encouraging tenants and building staff to meet virtually (FaceTime, Zoom, MS Teams or other virtual platform) if you would like a face-to-face discussion
- Property management will notify all tenants as changes occur with regard to building access or operations and procedures
- If property management is made aware of a suspected COVID-19 case in the building, you will be notified via Building Engines and broadcast email
- You are encouraged to notify your Property Manager if you have a confirmed or suspected case of COVID-19 in your office so the protocols detailed below can be implemented

Illness

If property management is notified that a person who has been in the building and has a confirmed case of COVID-19:

- Notify all building tenants, on-site service providers, and our building employees that there has been a diagnosed case in the building
- Tenant's will be notified via Building Engines and/or broadcast email
- Notice will include the last known date the individual accessed the building and the floor(s) accessed by the individual, if known
- Personal privacy restrictions prohibit us from providing any specific personal information regarding an individual who has tested positive for COVID-19
- In such an event, Landlord shall initiate a Level-3 cleaning of the building per CDC guidelines, as soon as reasonably possible
- Additional notice shall be provided via Building Engines and broadcast email once the Level-3 cleaning is completed
- For details on Level-3 cleaning, see Janitorial below

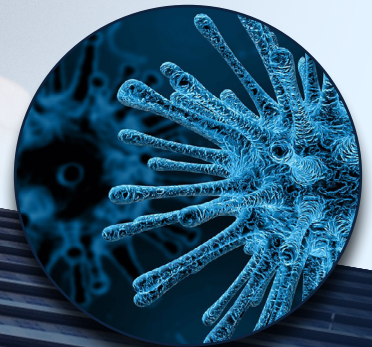


Communication & Illness

Illness (continued)

If you are aware that an employee or visitor to your offices has a confirmed case of COVID19:

- Notify the Property Manager as soon as possible, which notice should include the last known date the person was in the building, as well as, all locations that the person may have visited or areas traversed while on site
- We respect the privacy of all involved and UNDER NO CIRCUMSTANCES SHOULD THE NAME OF ANY SUCH INDIVIDUAL BE REQUIRED OR PROVIDED
- Tenant, at its sole cost and expense, will initiate or request property management initiate a Level-3 cleaning of its Premises in accordance with CDC guidelines. The PM team will have a Level-3 cleaning performed in the affected common areas
- A list of authorized janitorial contractors is attached hereto
- Notify all individuals whom may have come in contact with the infected individual while at your office
- Landlord shall notify all building tenants, on-site service providers, and our building employees that there has been a diagnosed case in the building
- Tenant's will be notified via Building Engines and/or broadcast email
- Notice will include the last known date the individual accessed the building and the floor(s) accessed by the individual, if known
- Additional notice shall be provided via Building Engines and broadcast email once the Level-3 cleaning is completed
- Landlord shall take such additional action as deemed reasonably necessary to ensure the health and safety of the building and its occupants



Janitorial

Janitorial

As stated, **enhanced janitorial services will be the norm for the foreseeable future.** Our janitorial contractor's standard services prior to the pandemic included daily and nightly cleaning of all building common areas and tenant spaces. Our contractor has now implemented a tiered system of cleaning and disinfecting surfaces as noted below:

- "Level 1" cleaning includes:
 - Includes daily and nightly cleaning, inclusive of disinfecting of high-touch common areas in the building using EPA Certified/CDC Approved disinfectant recommended for use against COVID-19
 - Increased frequency of wipe down "touch points", using only EPA Certified/CDC Approved disinfectant recommended for use against COVID-19
 - All employees must wear supplied PPE. This includes gloves and masks as mandatory PPE and safety glasses as an option
 - All employees received Safety Training to clean and protect against COVID-19. They are instructed to social distance at all times
- "Level 2" is a tenant requested cleaning which adds nonroutine cleaning and disinfecting, including increased frequency of cleaning and disinfecting within said tenant's space. Level 2 cleaning will be at the sole cost and expense of the tenant requesting the service and may include associated additional staffing. Requested Level 2 services may include:
 - Increased frequency of cleaning of tenant's office space and/or all common areas and fixtures (may require additional staffing)
 - Full disinfecting of high-touch surfaces with an EPA registered anti-viral disinfectant solution including allowing the solution to remain on the surface for several minutes to maximize its effectiveness. These high-touch surfaces include kitchen areas, conference rooms, entry/lobby doors, reception desks, supply rooms, light switches, trash receptacles, tenant floor common areas, restrooms and elevator call buttons and cab buttons
 - Cleaning of all high-traffic areas in the tenant offices and/or building common areas (as requested), with pre-cleaning of any heavily soiled surfaces, followed by cleaning with an EPA-registered anti-viral disinfectant cleaner
 - Prior to any requested enhanced cleaning, please be sure that all hard surfaces are neat and clear, including the reception desk, kitchen counters, conference tables, employee desktops and any other surface for which cleaning is to be performed
 - ALL SUCH CLEANING WILL BE PERFORMED BY THE JANITORIAL COMPANY CURRENTLY PROVIDING SERVICE IN THE BUILDING

Requests for Level-2 cleaning services may be made through the [Building Engines](#) app or portal.



Janitorial

Janitorial (continued)

- "Level 3" services provided in response to the actual or suspected presence of the COVID-19 virus within the office or the building. These services require coordination with the Property Manager and must be performed by an approved janitorial contractor in accordance with the CDC and other applicable guidelines. Before the cleaning and disinfection of areas confirmed to be infected with COVID-19, it is recommended that areas visited by the infected person are vacated if possible, in order to minimize respiratory spreading of the virus. The CDC recommends that infected areas be vacated for 24 hours if possible, before cleaning begins. The application will include:
 - Prior to disinfection, all visibly soiled areas are to be cleaned using soap and water or appropriate detergent.
 - Prepare disinfectant per manufacturer's instructions in accordance with guidelines to efficacy against COVID-19.
 - Perform disinfections by either:
 1. Thoroughly wetting all hard surfaces surface with a solution of 2 ounces of the PH7Q concentrate per gallon of water. The use solution can be applied with a cloth, mop, sponge or coarse spray. Treated surfaces must remain wet for 1 minute then wipe dry with a clean cloth, sponge or mop and/or allow to air dry
 2. For sprayer applications, use a coarse spray device (an electrostatic spray is considered a coarse spray device based on micron size of spray). Spray 6-8 inches from the surface and allow to air dry. Treat all areas believed to be infected by the virus
 - Disinfect all re-usable cleaning equipment
 - Properly dispose of all contaminated waste and disposable cleaning materials.
 - Remove and properly dispose of all PPE



Janitorial

Janitorial (continued)

Areas to be cleaned in response to a suspected or confirmed case often to be infected with COVID-19 include all tenant work areas such as offices, kitchens, conference rooms, work rooms. Specifically:

Offices/Common Areas/Conference Rooms:

Tables/Chairs
Door knobs/Pulls
Computers/Accessories
Telephones

Interior Windows/Glass
HVAC Vents/Units
Flooring/Walls
Doors

Audio Visual Items
File Cabinets/Shelving
Lights/Switches
Waste Disposal Cans

Restrooms:

Sinks/Tops/Hardware
Doorknobs/Pulls
Mirrors
Dispensers

Toilets/Urinals
Flooring/Walls
Doors
Partitions

Changing Tables
Lights/Switches
Waste Disposal Cans
HVAC Vents

Level 3 cleaning is available to any tenant who wishes to disinfect its space. This may include a prophylactic disinfection prior to your RTO or a weekly or monthly service. Please let us know if you would like to engage the contractor to perform this service prior to your arrival.



Janitorial

Contractor's Health and Safety Protocols



- The janitorial contractor will provide surgical masks to each employee and require that they be worn at all times while the employee is in the building. We have been assured that a supply of these masks is readily available as part of the contractor's PPE inventory
- The janitorial contractor will provide gloves to each employee to limit the amount of touch points when working in the building
- Safety glasses and/or goggles will be used for specific services if appropriate



- The janitorial contractor will require temperature, symptom, and exposure checks of its employees prior to the start of each shift. Employees with a fever over the CDC standard for reportable respiratory illness (100.4 degrees Fahrenheit) will be asked to leave the site immediately, contact their physician, and self-isolate until their physician has deemed it is safe for them to return to work
- Employees who are experiencing any flu-like symptoms will be asked to contact their physician and be required to stay at home until the symptoms are no longer present. If an employee tests positive for COVID-19, he or she will be asked to follow CDC guidance and physician guidance and will be required to follow that guidance for safely returning to work



- We are requiring the janitorial contractor to instruct all of its employees in our building with appropriate protocols for social distancing, hand washing, and hand sanitizing
- The janitorial contractor has provided video or live training for all employees on blood-borne pathogens, cleaning of high-frequency touch points, handling chemicals, wearing PPE, and selecting PPE that is appropriate protection for the task and chemicals involved

Disinfecting After a Case of COVID-19 in the Building

As stated previously, if property management learns that any person who has entered the building has tested positive for COVID-19, we will implement "Level 3" cleaning services in all common areas, as well as any other area, including tenant areas, which that person may have entered or come in contact with. All protocols detailed above shall be followed, including notification of all tenants of the occurrence of the same.



Tenant / Employee Safety Plan

Tenant/Employee RTO Safety Plan

As previously stated, tenants are strongly encouraged to develop a plan for their return to office. The information below is based upon information deemed reliable and depends heavily on physical and social distancing guidelines established by health care professionals. Critical to this plan is 6 foot separation of all personnel whenever and wherever possible. Policies developed are personal to each tenant. For instance, masks, while required in the building common areas, may not be required for a person sitting at his or her desk. At the same time, if individuals are meeting or moving about the office, mandatory use of a mask should be considered. Suggestions include:

- Create a plan and communicate it
- Limit the number of personnel at the office at any given time per the guidelines established by governmental health authorities
- Create a health screening station at the entrance and require all employees and visitors to check their temperature before entering. If someone has an elevated temperature, they should immediately exit the office and the building and the Property Manager should be contacted to arrange disinfecting of all affected areas
- Install hand sanitizer stations throughout the office, particularly at entrances, exits and other high-touch areas
- Consider installing touchless entryways (please contact your engineer or Landlord's construction team directly for pricing and installation)
- Require masks be worn at all times, except when an individual is in their workspace
- Have an adequate supply of additional masks in case they are needed
- Seek to maintain a minimum of 6 feet of separation at all times
- Consider implementing staggered arrival times to avoid gatherings at the lobby, elevators, reception area, and health screening stations
- Ensure 6 feet distance between personnel, unless safety or core function of the work activity requires closer contact. Any time personnel are less than 6 feet apart from one another, personnel must wear acceptable face coverings
- Create a plan illustrating pathways through which all personnel move through the office in a clockwise manner (see sample plan attached)
- Place floor markers to create the pathways through the office
- Post social distancing markers using tape or signs that denote 6 feet of spacing in areas where employees commonly gather and other applicable areas within the suite (e.g. kitchens, copy rooms, conference rooms, reception areas, clock in/out stations, health screening stations)
- Limit in-person gatherings and meetings to the greatest extent possible. Where such gatherings are required, practice social distancing among participants
- Consider removing available seating in conference areas to discourage large gatherings



Tenant / Employee Safety Plan

Tenant/Employee RTO Safety Plan (continued)

- Consider restricting access to kitchens, refrigerators, microwaves, coffee machines and other high-touch point areas
- Limit the use of copiers and paper products
- Limit access points to the space creating a single entry and exit (CAUTION: DO NOT BLOCK OR OTHERWISE PHYSICALLY RESTRICT OTHER EXITS. ALL EXITS SHOULD BE AVAILABLE TO OCCUPANTS IN THE EVENT OF AN EMERGENCY)
- Establish a designated area for pick-ups and deliveries and consider a 24-hour quarantine of all packages delivered
- Restrict food delivery services or require that any such delivery must be picked up outside the building
- Limit the number of visitors and guests to your suite. Stage meetings through video conferencing or other means
- Adhere to hygiene and sanitation requirements from the Centers for Disease Control and Prevention (www.cdc.org)
- Always encourage proper hygiene through signage and other means (hand-wash 20 seconds, sanitize, wipe your surface)
- Ensure that your employees know the plan, SET AN EXAMPLE, and require adherence



Safety Suggestions

Recommendations

- Continue to monitor Federal, State and Municipal governments, including the CDC, for COVID-19 updates, guidance, and recommendations and ensure that workers have access to that information both prior to and subsequent to your RTO
- Encourage any employee whom has been in contact with an infected individual to notify you, remain home and monitor symptoms for a period of time as currently set forth by the CDC
- Notify your Property Manager of your plan, including number of persons anticipated on any given day and hours of operation
- Schedule all visitors. Where a security guard is present, please provide a list of visitors with estimated time of arrival
- Do not hesitate to call your Property Manager, they are here to assist

If Someone Gets Sick or Shows Symptoms

- Send them home
- Sick and exposed employees should follow the CDC-recommended steps. <https://www.cdc.gov/coronavirus/2019-ncov/community/general-business-faq.html>
- Quarantine the affected areas until such time as it can be disinfected
- Notify your employees
- CONTACT YOUR PROPERTY MANAGER
- Arrange for a Level 3 cleaning either through property management or one of the vendors provided herein



Safety Suggestions

Identify High Touch Points (HTPs)

HTPs are surfaces that are frequently touched and at risk of contaminating hands or food

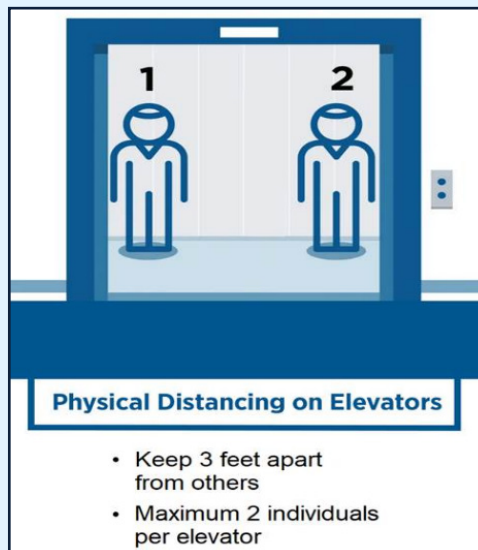


Standard Signage Package

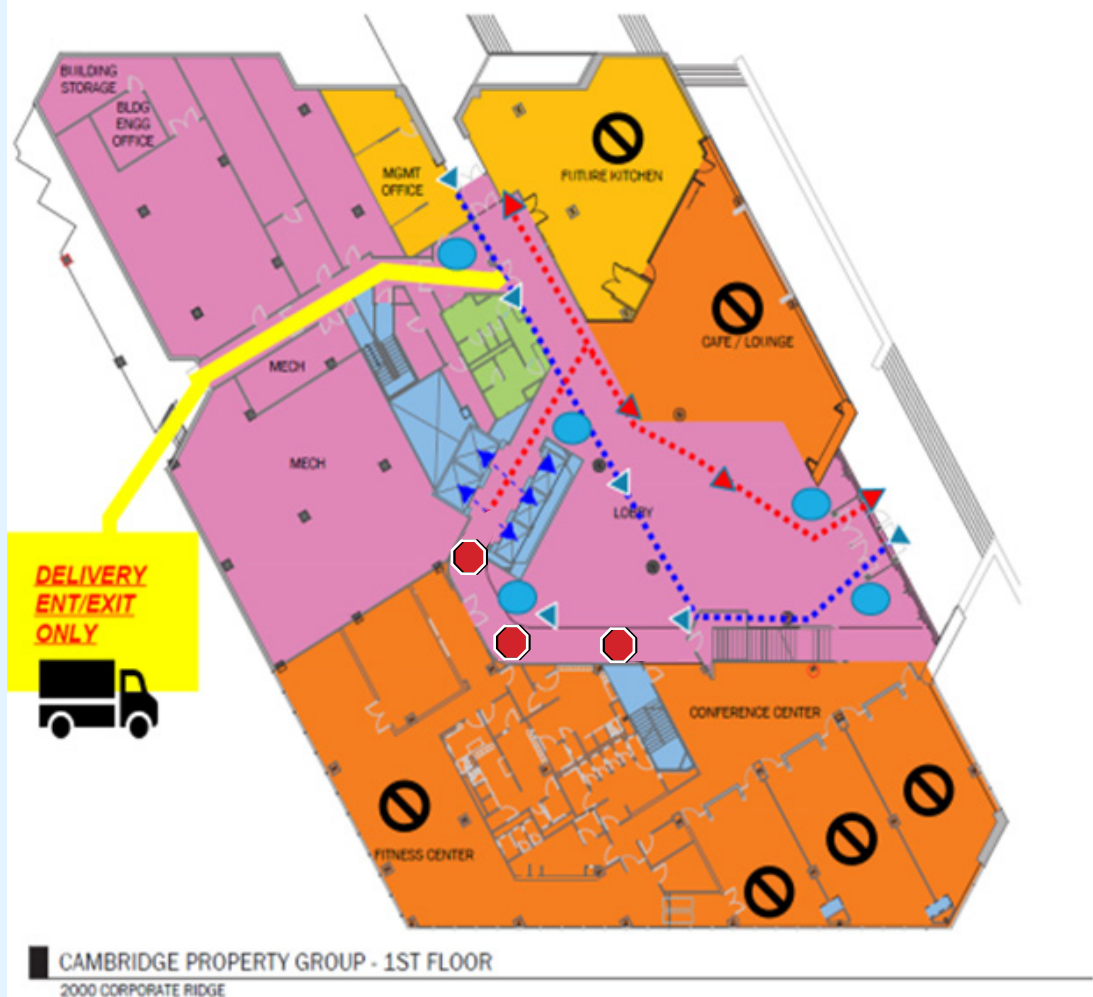
Capitol Marketing Products, Inc
4611 Columbia Pike
Arlington, VA 22204

Bryce Foster
P) [703.892.2772](tel:703.892.2772)
F) [703.892.2774](tel:703.892.2774)

sales@capitolmarketingproducts.com
capitolmarketingproducts.com



Sample Lobby Egress Plan



Key:

Entrance Only



Delivery Entrance/Exit Only



Exit Only



Amenities Centers Closed



Hand Sanitizing Station



6ft Wait Here



INDEPENDENT LABORATORY TEST RESULTS

Pathogens



Reducing the Spread of Disease

GPS clears the air of particles faster

Particulate matter includes pollutants, dust, allergens, mold, bacteria – and viruses. GPS' technology constantly generates a high concentration of positively and negatively charged ions. These ions travel through the air continuously seeking out and attaching to particles. Larger by virtue of combination, these particles are removed from the air more rapidly.

GPS Inactivates Pathogens

When ions come into contact with pathogens, their microbicidal effects reduce the infectivity of the virus.

GPS is Safe

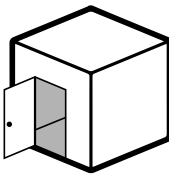
Our needlepoint bipolar ionization is OZONE free and safe to use across commercial, industrial and residential buildings. Traditional bipolar ionization systems produce harmful ozone as a byproduct.

Performance Validation*



SENSITIVITY TESTING

A petri dish containing a pathogen is placed underneath a laboratory hood, then monitored to assess the pathogen's reactivity to NPBI™ over time. This controlled environment allows for comparison across different types of pathogens.



SIMULATION TESTING

Counts of airborne pathogens are taken before and after aerosolizing them into a sealed, unoccupied laboratory environmental room installed with NPBI™ technology. The larger space more closely resembles a real-world environment.

*Global Plasma Solutions (GPS) uses multiple data points to formulate performance validation statements. GPS technology is used in a wide range of applications across diverse environmental conditions. Since locations will vary, clients should evaluate their individual application and environmental conditions when making an assessment regarding the technology's potential benefits.



SARS-CoV-2

Laboratory Name: Innovative Bioanalysis

Cap Lic No: 9501843

Date: 5/27/2020

Pathogen Tested: SARS-CoV-2

INNOVATIVE
BIOANALYSIS
creating solutions | getting results



SENSITIVITY TEST

Objective:

Aviation Clean Air commissioned testing on Global Plasma Solutions' GPS-DM48-AC model to assess its ability to neutralize SARS-CoV-2 in high-ion concentration specialty applications.

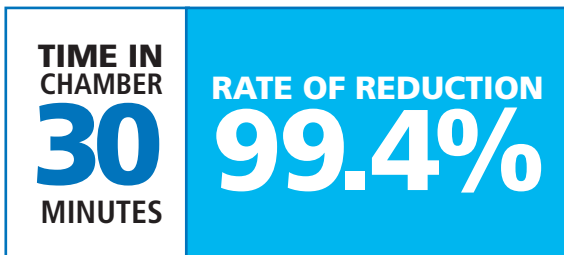
Methodology:

Single RE22 control chambers were set on a stainless steel table with pressure verification seals. The chambers had an internal working dimension of 16.5"W x 9"H x 12"D for a total cubic footage of 1.031. Under initial observation it was determined to seal the unit completely with no intake or exhaust port. Testing and control were conducted in an average ambient temperature of 72.6 degrees Fahrenheit.

A singular fan unit was set up at a 45-degree angle and affixed to the testing chamber. The initial control fan speed was measured at an average of 870 Ft/m. Under the original control section, the primary fan was set 10 inches away from ion production unit A and the average air flow speed past the ion producing nodes was 250Ft/m.

Experimental Results:

SARS-CoV-2 was exposed to needlepoint bipolar ionization for a period of 10, 15, and 30 minutes. Based on viral titrations it was determined that at 10 minutes 84.2% of the viral particles became inactive, at 15 minutes 92.6% of the viral particles became inactive, and at 30 minutes 99.4% of the viral particles became inactive.



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Norovirus

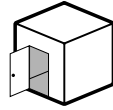
Laboratory Name: ATS Labs

Project No: A14991

Date: 5/28/2013

Pathogen Tested: Feline Calicivirus

ATS LABS
EXCELLENCE IN ANTIMICROBIAL TESTING



SIMULATION TEST

Objective:

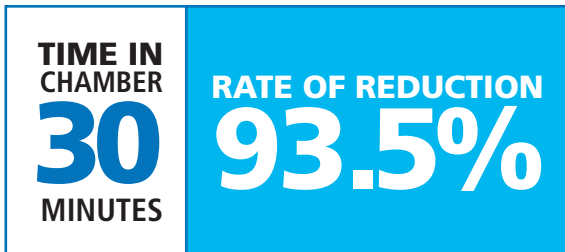
The testing was conducted on the GPS-2400-1 model for its ability to inactivate Feline Calicivirus bacteria in the air.

Methodology:

The middle support bracket was attached to the bar containing one GPS-2400-1 Cold Plasma Generator at each end of the bar. The generators were placed with the carbon fiber brushes pointing down, in the back of a hood with the hood sash closed. Minimum Essential Medium (MEM) was supplemented with 5% heat-inactivated fetal bovine serum, 100 units/mL penicillin, 10 ~g/mL gentamicin, and 2.5 ~g/mL amphotericin B.

Experimental Results:

A 93.5% average reduction in viral titer was demonstrated following a 30 minutes of exposure time, as compared to the average titer of the dried virus control. The average log reduction in viral titler was 1.19 log.





Human Coronavirus

Laboratory Name: ALG Labs

Project No: A29381

Date: 4/14/2020

Pathogen Tested: Human Coronavirus,
ATCC VR-740, Strain 229E



SENSITIVITY TEST

Objective:

Testing was conducted on GPS' technology to assess its ability to inactivate Human Coronavirus on a glass surface.

Methodology:

A glass carrier with the pathogen was placed 1" from the carbon fiber brushes of the GPS technology. The petri dish carriers were exposed to GPS' needlepoint bipolar ionization device for 1 minutes, 5 minutes, 15 minutes, 30 minutes and 60 minutes at room temperature and relative humidity. Following the exposure time, the carrier was removed and an aliquot of test medium was added to the petri dish.

Experimental Results:

A 90.0% average reduction in viral titer was demonstrated following a 60 minutes of exposure time, as compared to the average titer of the dried virus control. The reduction in viral titler was 1.00 log.





Legionella

Laboratory Name: EMSL Analytical, Inc.

EMSL No: 151508127

Date: 10/14/2015

Pathogen Tested: Legionella pneumophila



SENSITIVITY TEST

Objective:

Testing was conducted on the GPS-2400 model to assess its ability to inactivate bacteria on a solid surface.

Methodology:

Legionella pneumophila (L. pneumophila) was inoculated onto buffered charcoal yeast extract agar (BCYE) and incubated at 35°C for 48 hours. Colonies were harvested, suspended in phosphate buffer water, and vortexed for 1 minute to ensure homogenization. This suspension was then used to inoculate the test carriers.

Experimental Results:

The GPS-2400 system demonstrated the strongest efficacy after 30 minutes of exposure by inactivating 99.71% of the L. pneumophila bacteria.





Clostridium Difficile

Laboratory Name: EMSL Analytical, Inc.

EMSL No: 371208933

Date: 6/26/2011

Pathogen Tested: Clostridium difficile ATCC 70057



SENSITIVITY TEST

Objective:

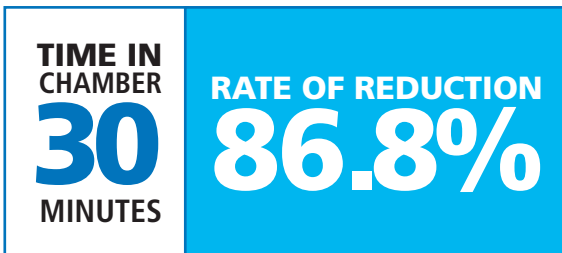
Objective: Testing was conducted on the GPS-iBAR-36 model to evaluate its effectiveness in disinfecting solid surfaces contaminated with C. Difficile.

Methodology:

The GPS-iBAR-36, needlepoint bipolar ionization system, was first set up facing down with 5 cm of clearance from the surface. The test carriers in their respective Petri-dishes were then placed under the GPS-iBAR-36 and the system was turned on. The control was not exposing to the ionizer and instead placed directly into 10 mL of PBS. Serial dilutions were then created for each carrier by taking 1mL out and placing it into the 9 mL of PBS. For each dilution 100µL was plated onto a TSAB plate. The inoculated plates were then incubated in anaerobic conditions at 37°C for 48 – 72 h. The colonies were counted and recorded.

Experimental Results:

In conclusion, the GPS-iBAR-36 demonstrated the ability to disinfect C. difficile on a solid surface with an observed percent reduction of 86.87% in 30 minutes.



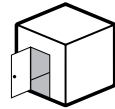
Tuberculosis

Laboratory Name: EMSL Analytical, Inc.

EMSL No: 371106420

Date: 7/15/2011

Pathogen Tested: Mycobacterium terrae ATCC 15755



SIMULATION TEST

Objective:

Testing was conducted on the GPS-iBAR-36 model to determine its ability to inactivate the bacteria in the air.

Methodology:

M. terrae first was inoculated on Tryptic Soy agar + 5% sheep blood (TSAB) and incubated at 35°C for 5 days under carbon dioxide conditions. A sterile inoculation loop was then used to collect colonies and place them into 5 mL of normal saline solution. Once testing was ready to begin, 60 psi of compressed air was pumped through the nebulizer, creating the release of 10.8 mL/h of aerosolized solution. This was run for 28 minutes, allowing for a total of 5 mL of solution being aerosolized into the test chamber.

Experimental Results:

After correcting for the natural rate of decay it was observed that there was a 0.38 log reduction after 30 minutes of exposure and a 0.51 log reduction after 60 minutes of exposure. In conclusion, the GPS-iBAR-36 was observed to reduce M. Terrae by 69.09%



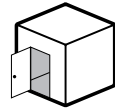
MRSA

Laboratory Name: EMSL Analytical, Inc.

EMSL No: 371106420

Date: 6/13/2011

Pathogen Tested: Methicillin Resistant Staphylococcus aureus (MRSA) ATCC 33591



SIMULATION TEST

Objective:

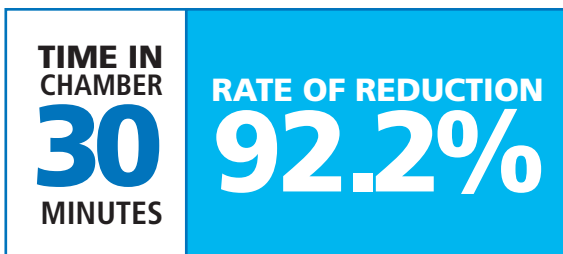
Testing was conducted on the GPS-iBAR-36 model to determine its ability to inactivate the bacteria in the air.

Methodology:

The nebulizer was connected to an air compressor with 1/4 inch plastic tubing and to the environmental test chamber through one of the testing openings created. The fan was turned on to create an air flow in the chamber but the ionizers were not turned on until after the initial sampling. Once testing was ready to begin, 60 psi of compressed air was pumped through the nebulizer creating the release of 10.8 mL/h of aerosolized solution. This was run for 28 minutes, allowing for a total of 5 mL of solution to be aerosolized into the test chamber.

Experimental Results:

In conclusion, the GPS-iBAR-36 demonstrated the ability to disinfect MRSA from the air with a 96.24% reduction after 30 minutes of exposure.





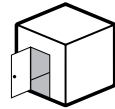
E. Coli

Laboratory Name: EMSL Analytical, Inc.

EMSL No: 371106420

Date: 7/21/2011

Pathogen Tested: Escherichia coli ATCC 8739



SIMULATION TEST

Objective:

Testing was conducted on the GPS-iBAR-36 model to determine its ability to inactivate the bacteria in the air.

Methodology:

The nebulizer was connected to an air compressor with 1/4 inch plastic tubing and to the environmental test chamber through one of the testing openings created. The fan was turned on to create an air flow in the chamber but the ionizers were not turned on until after the initial sampling. Once testing was ready to begin, 60 psi of compressed air was pumped through the nebulizer creating the release of 10.8 mL/h of aerosolized solution. This was run for 28 minutes allowing for a total of 5 mL of solution to be aerosolized into the test chamber.

Experimental Results:

In conclusion, the GPS-IBAR-36 demonstrated the ability to disinfect E. coli from the air with a 99.54% reduction after 30 minutes of exposure and a 99.23% reduction after 60 minutes of exposure.

Furthermore, these results demonstrate that the needlepoint bipolar ionization system tested does not require direct line of sight to produce inactivation rates comparable to those of ultraviolet light. The needlepoint bipolar ionization system's inactivation rates are indicative of those in the entire space.



Independent Laboratory Testing Results Summary



PATHOGEN	TIME IN CHAMBER	RATE OF REDUCTION	TESTING LAB
SARS-CoV-2	30 MINUTES	99.4%	INNOVATIVE BIOANALYSIS <small>creating solutions getting results</small>
Norovirus*	30 MINUTES	93.5%	ATS LABS <small>EXCELLENCE IN ANTIMICROBIAL TESTING</small>
Human Coronavirus**	60 MINUTES	90.0%	ALG <small>ANALYTICAL LAB GROUP</small>
Legionella	30 MINUTES	99.7%	EMSL
Clostridium Difficile	30 MINUTES	86.8%	EMSL
Tuberculosis	60 MINUTES	69.0%	EMSL
MRSA	30 MINUTES	96.2%	EMSL
Staphylococcus	30 MINUTES	96.2%	EMSL
E. Coli	15 MINUTES	99.6%	EMSL

* Surrogate for Norovirus, actual strain tested was Feline Calicivirus, ATCC VR-782, Strain F-9

** Surrogate for Human Coronavirus SARS-CoV-2, actual strain tested was Human Coronavirus 229E

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Key Contact Information

Leasing

Ben R. Eldridge Principal	+703.925.5210	b.eldridge@cambridgeus.com
Andrew J. Czekaj III Principal	+703.925.5219	a.czekajiii@cambridgeus.com
Ingo Mayr, CCIM Executive Vice President	+703.925.5228	imayr@cambridgeus.com
Katherine C. Freehof Vice President	+703.925.5236	kfreehof@cambridgeus.com
William B. Czekaj Vice President	+703.925.5238	wczekaj@cambridgeus.com
Haley B. Yunker Leasing Associate	+703.925.5206	hyunker@cambridgeus.com

Property Management

Carmen L. Davis Senior Property Manager	+571.340.1436	cdavis@cambridgeus.com
Laren E. Wilson Senior Property Manager	+703.925.5201	lwilson@cambridgeus.com
Matthew J. Frey Property Manager	+703.925.5216	mfrey@cambridgeus.com

Authorized Janitorial Provider Contacts

ABM 103 Clermont Avenue, Suite 201 Alexandria, VA 22304	Fernando Fernandez +571.221.9922	fernando.fernandez@abm.com
Pritchard Industries, Inc 8391 Old Courthouse Road, Suite 325 Vienna, VA 22182	Jose P. Arrasco +703.929.4862	jarrasco@pritchardindustries.com
Red Coats, Inc 4520 East-West Highway, Suite 500 Bethesda, MD 20814	Virginia Paladines +703.926.6285	vpaladines@redcoats.com



Additional Resources

International

European Centre for Disease Prevention and Control (ECDC)

ecdc.europa.eu/sites/default/files/documents/Environmental-persistence-of-SARS_CoV_2-virus-Options-for-cleaning2020-03-26_0.pdf

National

Centers for Diseases Control (CDC)

coronavirus.gov/

World Health Organization (WHO)

apps.who.int/iris/bitstream/handle/10665/331638/WHO-2019-nCoV-Hotels-2020.1-eng.pdf

National Environmental Agency

nea.gov.sg/our-services/public-cleanliness/environmental-cleaning-guidelines/guidelines/guidelines-for-environmental-cleaning-and-disinfection

State

Virginia

virginia.gov/coronavirus/

Maryland

coronavirus.maryland.gov/

Washington DC

coronavirus.dc.gov/

Local

City of Alexandria

visitalexandriava.com/coronavirus/

County of Fairfax

fairfaxcounty.gov/covid19/

Loudon County

loudoun.gov/5327/COVID-19-Needs-Assistance

Prince George's County

princegeorgescountymd.gov/3397/Coronavirus

Montgomery County

montgomerycountymd.gov/HHS/RightNav/Coronavirus.html

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