
Construction Superintendent

Duties include but are not limited to the following:

- Perform preconstruction survey and associated documentation
- Schedule subcontractors
- Implement and maintain safety awareness program
- Project document control
- Maintain a neat and orderly job site
- Onsite quality control and quality assurance
- Review and understanding of subcontractor submittals
- Draft RFIs
- Track material shipments
- Provide three-week lookahead
- Complete daily reports
- Take weekly project progress photos
- Schedule and/or coordinate all inspections
- Manage/schedule subcontractors for timely punch list completion

Education/Experience:

Qualified candidates will have at least five years of experience in corporate interior construction supervision.

Compensation/Benefits:

We reward hard work and dedication by offering a competitive salary, performance bonuses and opportunities for growth. In addition, employees enjoy a fully comprehensive benefits package including health, dental, vision, long term disability and 401(k). We are an equal opportunity employer and offer a drug free work environment. Please respond in writing with your resume and salary/history requirements.